



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

CACFP CN# 007-07

MEMORANDUM

TO: Administrators of the Child and Adult Care Food Program Centers

FROM: Mary Szafranski, Deputy Associate Superintendent
Arizona Department of Education, Health and Nutrition Services *MS*

Melissa Conner, Director *mc*
Child and Adult Care Food Program

DATE: January 16, 2007

SUBJECT: Income Application Verification

The Arizona Department of Education, Child and Adult Care Food Program wishes to inform its approved participants of additional verification of income applications. The verification is in accordance with 7 CFR 226.23(h)(1)(iv).

All organizations that participate in a fiscal year 2007 review will have a random 10% sample of income applications selected. The verification methodology is described in 7 CFR 226.23(h)(2). The randomly selected income applications will be verified either by parental contact or by other government agencies that the Arizona Department of Education can legally access to confirm a household's eligibility for CACFP meal benefits.

During FY 2007, results of the verification will result in no review findings or fiscal action. This gives institutions the opportunity to develop a process to encourage accuracy with income applications. Beginning FY 2008, the income application verification results will be part of the over all CACFP review. Any fiscal action resulting from the verification outcome will be documented in the review and a notice of any applicable overpayment will be provided to organizations by the Health and Nutrition Financial Department.

If you have questions, please contact your CACFP Specialist identified on your on-line application.

This institution is an equal opportunity provider.

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